

**ATTACHMENT C
FY 2022-23 ANNUAL PHA PLAN
FOR HCV ONLY PHAs
MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
(MSHDA) (MI-901)**

Summary of Proposed Administrative Plan Changes

Chapter 1 – no changes

Chapter 2 – no changes

Chapter 3 – changes

3-II.F. Enterprise Income Verification (EIV) System Searches: Pages 3-20 and 3-21

MSHDA Policy updated to include HUD requirements for conducting required searches in HUD's EIV system for Existing Tenants, Debts Owed to Public Housing Agencies (PHAs) and Adverse Terminations and Income and Income Verification (IVT) Reports to determine applicant eligibility.

3-III.C. Other Permitted Reasons for Denial of Assistance: Page 3-24

MSHDA Policy updated to state that in its sole direction MSHDA may elect to:

- review an incident of violent or other criminal activity where there earlier of the arrest and/or charge occurred outside of the previous 12-months, when MSHDA determines that the seriousness of the offense warrants further consideration.
- delay a final determination on eligibility until other credible evidence is obtained and/or provided by the applicant for review and consideration. In these instances, the application will remain in a pending status.

Chapter 4 – no changes

Chapter 5 – no changes

Chapter 6 – no changes

Chapter 7 – no changes

Chapter 8 – no changes

Chapter 9 – no changes

Chapter 10 – no changes

Chapter 11 – no changes

Chapter 12 – no changes

Chapter 13 – no changes

Chapter 14 – no changes

Chapter 15 – no changes

Chapter 16 – changes

16.III.B. Informal Reviews: Ensuring Accessibility for Persons with Disabilities and LEP Individuals: Page 16-10

MSHDA Policy updated to state that although MSHDA will not request nor require that individuals with disabilities provide their own auxiliary aids or services for remote informal reviews, individuals are welcome to use and will not be prohibited from using their own auxiliary aids or services if preferred and sufficient to provide accessibility. MSHDA may require written confirmation that individuals have granted their aides or advocates permission to view the individual's personally identifying and sensitive information.

16.III.C. Informal Hearings for Participants: Ensuring Accessibility for Persons with Disabilities and LEP Individuals: Page 16-15

MSHDA Policy updated to state that although MSHDA will not request nor require that individuals with disabilities provide their own auxiliary aids or services for remote informal hearings, individuals are welcome to use and will not be prohibited from using their own auxiliary aids or services if preferred and sufficient to provide accessibility. MSHDA may require written confirmation that individuals have granted their aides or advocates permission to view the individual's personally identifying and sensitive information.

16.III.C. Informal Hearings for Participants: Scheduling an Informal Hearing: Page 16-17

MSHDA Policy updated to state that in scheduling an informal hearing, and for all subsequent communication required by the informal hearing process, MSHDA and the Michigan Office of Administrative Hearings and Rules (MOAHR) will use the last known address provided by the participant to schedule the informal hearing. If the participant fails to respond or appear, MSHDA will enter into the record the attempts to contact the participant and request a default to be entered.

The family may request to reschedule a hearing for good cause, or if it is needed as a reasonable accommodation for a person with disabilities, by submitting a rescheduling request to MSHDA and MOAHR. Good cause is defined as an unavoidable conflict which seriously affects the health, safety, or welfare of the family. Requests to reschedule a hearing must be made orally or in writing prior to the hearing date. At its discretion, MSHDA may request documentation of the "good cause" prior to rescheduling the hearing.

16.III.C. Informal Hearings for Participants: Participant's Right to Bring Counsel: Page 16-19

MSHDA Policy updated to state that if the family is being represented by legal counsel or other representation, the participant counsel/representation must file an appearance no later than ten days prior to a scheduled hearing. Upon receipt of said appearance, all communication related to the hearing shall be between MSHDA and the family's legal counsel/representation only. MSHDA may require written confirmation that participants have granted their aides or advocates permission to view the individual's personally identifying and sensitive information.

Chapter 17 – no changes

Chapter 18 – no changes